

Waymer Aeromodeler Chapter of AMA

Chapter Bylaws

And Grievance Form

Approved September 6, 2009

ARTICLE 1:

OFFICERS

1. Board of Directors: Will consist of 5 full members. The Flying Aces Pilots Association and the Metrolina Control Line Society will elect two full members each to act as representation on the WACAMA Board of Directors. These officers are nominated, elected, and treated as other elected Club officers of the associate clubs. The Fifth member will serve as the President and will be selected by the four other Associate Club selected members.
2. President: The President shall collect all moneys due and shall keep a record of moneys collected and disbursed by WACAMA. The President will also maintain a list of paid and past due annual Pass holders. The President will preside over the WACAMA meetings.
3. Vice President: The Vice President will take the place of the President due to absence or illness. The Vice President will act as co-fiduciary to the WACAMA treasury.
4. Safety Officer: The Safety Officer shall be responsible for ensuring existing safety regulations are enforced by the associate clubs. The Safety Officer will also be the contact person for field maintenance issues.

5. Field Marshal: The Field Marshal will purchase and coordinate the use, maintenance, and dissemination of the keys to the locks used at Waymer.

6. Secretary: The Secretary will take the minutes of the WACAMA meetings. The Secretary will be the AMA contact person and shall be responsible for all communications with the AMA headquarters. The Secretary will assist the President and the Field marshal with the annual park passes and keys as needed.

ARTICLE 2:

AUDIT

1. The WACAMA officers shall make an annual audit of the WACAMA Treasury. This audit will occur in the month of January.

ARTICLE 3:

VACANCIES

1. Vacancies in any WACAMA office shall be filled by the clubs associated with the vacancy.

ARTICLE 4:

MEETINGS

1. Meetings shall be held at a time and place designated by the WACAMA Board.

2. At any WACAMA board meeting for voting purposes a Quorum of 3 officers are needed.

ARTICLE 5:

ANNUAL PARK

PASS FEE

1. All Flyers at Waymer must purchase a Current Waymer Park annual Pass. (Guest(s) of annual pass holders may fly three times per year without purchasing an annual park pass.) The current annual WACAMA annual park pass shall be \$20. Annual Park fees shall be determined by the Board of directors with the approval of a simple majority vote. WACAMA annual park

pass fees are non-refundable, except under extraordinary circumstances, which will be determined by the WACAMA Board of Directors on a case-by-case basis. *Annual Pass fees are due January 1 of each year.*"

2. WACAMA officers may elect to have their WACAMA annual park pass fee waived for their term of office.

ARTICLE 6:

ANNUAL KEY FEE

1. Any Park Annual holder may request a gate key.
2. The annual key fee will be \$5.
3. A \$5 replacement fee will be assessed for lost keys.
4. New keys will be issued at the beginning of each year.
5. The \$5 key fee applies to *anyone* who requests a key: non-club affiliated Annual Pass Holders, members of *FAPA, MCLS, AMA Junior / Seniors*, and *WACAMA* board members, only *AMA OPEN* members are eligible to purchase gate keys

ARTICLE 7:

MEMBER RULES

1. All persons flying at Waymer Flying Field shall be required to hold and maintain current membership in the AMA and follow the AMA Safety Code.
2. All flyers at Waymer Flying Field shall be required to hold and maintain current WACAMA annual park pass. (Guest(s) of annual pass holders may fly three times per year without purchasing an annual park pass.)
3. All persons flying at Waymer will be required to obey all field rules.

4 If no other flyers are present the key holder will lock the gates when leaving the field AFTER clearing the field of NON key holders and the public.

5 The last key holder present at the end of the day must ask all NON Key holders and the public to exit the park before the gates are locked for the day.

ARTICLE 8:

RESIGNATION OF OFFICERS

1. Any officer may resign his/her membership by giving written notice to the WACAMA board.

2. If any officer ceases to have the qualifications necessary, the officer will be suspended, subject to reinstatement upon restoration of eligibility.

ARTICLE 9:

AMENDMENTS

1. Amendments may be made to the bylaws at any meeting of the WACAMA Board.

2. Amendments shall be approved by a majority vote of the officers present.

ARTICLE 10:

SPECIAL FUNDS

1. The President of WACAMA is authorized to receive contributions or specially obtained funds from any individual or institution, to be applied to the operating expenses of WACAMA.

2. The President of WACAMA will have discretionary spending, up to \$500.00 without requiring WACAMA Board approval.

ARTICLE 11: DURATION

1. The duration of WACAMA shall be perpetual

ARTICLE 12: GRIEVANCE PROCEDURE

(FLIGHT AND GROUND SAFETY RULES INFRACTIONS)

1. Purpose: The grievance procedure provides a mechanism to enforce existing safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to the Board of Directors of WACAMA for its consideration by means of a Grievance Form to be filled out and turned into the Safety Officer and reported to the associate club. At least one witness is required to sign the Grievance Form.

2. The Board of Directors of WACAMA shall use its judgment in carrying out action on the following:

a. A grievance form (see attached) will be filled out and turned into the Safety officer of WACAMA and reported to the associate club. At least one witness is required

b. FIRST VIOLATION

i. Viewpoints of both complainants and the accused will be considered.

ii. Complainant's name will be disclosed

iii. If the complaint is found to be valid a verbal reprimand will be given to the guilty party by the Board of Directors of WACAMA, and this will be recorded in the Board of Directors of WACAMA files and reported to the associate club.

c. SECOND VIOLATION

- i. Viewpoints of both complainants and the accused will be considered.
- ii. Complainant's name will be disclosed.
- iii. If found guilty the guilty party has the right to a written rebuttal, to be reviewed by the Board of Directors of WACAMA and reported to the associate club.
- iv. The Annual Park Pass of the guilty party will be suspended for thirty (30) days. Written notice of this shall be issued to the accused and reported to the associate club.

d. THIRD VIOLATION

- i. Viewpoints of both complainants and the accused will be considered.
- ii. Complainant's name will be disclosed and reported to the associate club.
- iii. The Board of Directors of WACAMA will notify the accused and report to the associate club and will vote on the expulsion of the accused at the next meeting.
- iv. If found guilty the accused will be expelled from Waymer Field and reported to the associate club. Said expulsion will last for one-year minimum. (Longer if deemed necessary by the Board of Directors of WACAMA).
- v. A member may be expelled from Waymer Field only upon a two-thirds (2/3) majority vote of the WACAMA officers present at the meeting.
- vi. Voting will be by secret ballot at a WACAMA board meeting.
- vi. The expelled member may reapply for an annual park pass after the expiration of the expulsion time period.

e. The three actions will not be enforced unless they are accumulated within a two-year period of time.

f. Any member receiving a Grievance, who directs any retaliation against the person filing said Grievance, will be subject to expulsion from Waymer field and reported to the associate club. This is to include threats,

intimidation, physical harm, intentional equipment damage, or any other action deemed to be retaliatory by the WACAMA Board of Directors.

GRIEVANCE FORM

Waymer Aeromodeler Chapter of AMA

Date: _____

Time: _____

Nature of Violation:

Signature: _____

Witness: _____

Additional Witnesses (optional):

Please forward a copy of this to the offender's associate club.